



St Helens College



Knowsley  
Community  
College

# January Adult Course Guide 2024



**Howard**

Colours Cookery School

Professional Qualifications • Short Courses • Distance Learning  
English, Maths and ESOL • Apprenticeships • Preparation for Work

## YOUR FUTURE STARTS HERE

# Your Future Starts Here

Whether you are looking to start an exciting new job, progress in your current role or simply learn for fun, we have lots of courses starting in the next couple of months!

Many of our courses could be free too, depending on your eligibility and we also have financial support available to help with the cost of studying with us. Worried about balancing study with personal commitments? We offer online learning and part-time study options, with evening classes available!

## Adult Enrolment and Information Event



4.00pm - 7.00pm

### BOOK TO ENROL

Visit our websites to book on to the Enrolment Event:

[www.sthelens.ac.uk/adults-enrol](http://www.sthelens.ac.uk/adults-enrol)  
[www.knowsleycollege.ac.uk/adults-enrol](http://www.knowsleycollege.ac.uk/adults-enrol)



Scan here for  
St Helens College  
Enrolment



Scan here for  
Knowsley Community  
College Enrolment

### WHERE SHOULD I ENROL?

Please book to attend before visiting us.

- For all courses delivered at **KC** enrol at: Knowsley Main Campus, Stockbridge Lane, Huyton, Liverpool L36 3SD.
- For all courses delivered at **ST** enrol at: The STEM Centre, Pocket Nook Street, St Helens WA9 1TT.
- For all courses delivered at **SC** enrol at: St Helens Town Centre Campus, Water Street, St Helens WA10 1PP.

# FREE English and Maths Courses



Whether you want to help your children with their homework, manage your household budget, progress in your career or move into further education, our free courses can help you improve your skills.

- GCSE English
- GCSE Maths
- Entry Level 1, 2 or 3 Functional Skills English
- Entry Level 1, 2 or 3 Functional Skills Maths
- Level 1 or 2 Functional Skills English
- Level 1 or 2 Functional Skills Maths
- Money Matters - Financial Literacy
- Writing/Poetry for Wellbeing
- Slow Cooker Maths

## Chipo

“ I studied GCSE English and Maths alongside a Health and Social Care course to work towards a career in the healthcare sector, hopefully specialising in autism and learning disabilities. The tutors were really supportive, even taking the time to offer personal tutoring. I am proud to have achieved grade 5 in maths and a grade 4 in English. ”



Enrol at **SC** St Helens Town Centre Campus or **KC** Knowsley Main Campus

[www.sthelens.ac.uk/EM](http://www.sthelens.ac.uk/EM) | [www.knowsleycollege.ac.uk/EM](http://www.knowsleycollege.ac.uk/EM)

## English for Speakers of Other Languages (ESOL)



Our **FREE** courses can help you if English is your second language and you are living or planning to settle in the UK.

Our courses are offered at different levels to improve your English language skills including reading and writing. It can also help you to progress on to a range of courses.



Complete our short form and we'll be in touch! [Scan here >](#)

# Supporting You

## Financial Support



**Don't let the cost of learning put you off studying!**

We have lots of financial support options available to help you return to study.

## Course Funding

Many of our adult students study for free! Depending on your circumstances, you may be entitled to course funding. Find out more at our enrolment event.

## Advanced Learner Loan

### STUDY NOW, PAY LATER.

If you are aged 19+, an Advanced Learner Loan could help cover your course fees for a level 3, 4, 5 or 6 qualification.\*

- ✓ No credit check
- ✓ Not dependent on income or employment status
- ✓ No repayments until the April after your course finishes and you earn over £25,000 per year

\*Terms, conditions and exclusions apply.

## Paying For Your Course

If you have to pay course fees, we offer lots of flexibility such as paying in interest free instalments, by debit or credit card, or your employer may be willing to pay.

## Bursaries and Student Benefits

We have a number of bursaries available to help with the cost of studying, including:

 Travel

 Course Costs

 IT Support

 College Meals

 Childcare

All of our students benefit from student discounts, a free breakfast and a Microsoft Office package!

## Student Support

### Libraries

Our multi-million-pound libraries offer students access to over 40,000 books, online and audio-visual resources, PC and WiFi access, iPads available for loan, printing and photocopying facilities, and group study areas or quiet study spaces to support your studies.

### Additional Learning Support

If you have additional support needs, our friendly and experienced Learner Support Team will work with you and your tutors to provide a range of support options, from one-to-one skills development and in-class support to assistance with mobility or personal care needs, to ensure you achieve your career aspirations.

### Safeguarding, Mental Health and Wellbeing

We are committed to providing a safe and supportive environment and have a dedicated Safeguarding, Mental Health and Wellbeing Team, who are available across all campuses to provide students with pastoral care, guidance and support.

### Careers Advice and Guidance

We offer free and impartial careers advice and guidance, including finding the right course for you, help with UCAS applications or support with CV writing, interview techniques and job searching, to help you progress towards your dream career.

## College Nursery



Our College nursery is graded **'Outstanding'** by Ofsted.



Available for all students who have childcare needs whilst studying a course at St Helens College or University Centre St Helens. Various funding options are available, depending on eligibility.

# Hello Career.

## Upskill or retrain with a nationally accredited qualification.

Studying a nationally recognised qualification, respected by employers, can help you to progress in your current career, enhance your CV or achieve that all-important promotion.

We have flexible, part-time study options, that are designed to fit around your current commitments. Many of our courses have various start dates throughout the academic year, allowing you to join us at the beginning of each module.

### ▶ Accounting and Management



Course Title	Start Date	Day(s)	Time(s)	Duration	Fee	Loans Available	Campus
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#### Accounting - Association of Accounting Technicians (AAT)

Level 2 AAT Certificate in Accounting	Jan 2024	Mon	9.30am - 4.30pm	1 yr	£633*	<b>N</b>	<b>SC</b>
Level 3 AAT Diploma in Accounting	Jan 2024	Tues & Thur	6.00pm - 9.00pm	1 yr	£2,573*	<b>19+</b>	<b>SC</b>
Level 4 AAT Diploma in Professional Accounting	Jan 2024	Tues & Thur	6.00pm - 9.00pm	1 yr	£2,573	<b>19+</b>	<b>SC</b>

#### Business and Management - Chartered Management Institute (CMI)

Level 3 CMI Certificate in Principles of Management and Leadership	Jan 2024	Mon	6.00pm - 9.00pm	3 mths	£500	<b>N</b>	<b>SC</b>
Level 3 CMI Diploma in Principles of Management and Leadership	Jan 2024	Mon	6.00pm - 9.00pm	1 yr	£1,324	<b>19+</b>	<b>SC</b>
Level 5 CMI Diploma in Management and Leadership	Jan 2024	Tues	6.00pm - 9.00pm	2 yrs	£1,750	<b>19+</b>	<b>SC</b>



Visit: [www.sthelens.ac.uk/hellocareer](http://www.sthelens.ac.uk/hellocareer) for more information



# ▶ Human Resource Management



Course Title	Start Date	Day(s)	Time(s)	Duration	Fee	Loans Available	Campus
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## Human Resource Management - Chartered Institute of Personnel and Development (CIPD)

Level 3 CIPD Foundation Certificate in People Practice	Jan 2024	Mon	6.00pm - 9.00pm	1 yr	£1,265	<b>N</b>	<b>SC</b>
Level 5 CIPD Associate Diploma in People Management	Jan 2024	Tues	5.00pm - 9.00pm	1 yr	£1,724	<b>19+</b>	<b>SC</b>
Level 7 CIPD Advanced Diploma in Strategic People Management	Jan 2024	Thur	5.00pm - 9.00pm	2 yrs	£5,000	<b>N</b>	<b>SC</b>

\*This course may be free dependent on your personal circumstances and eligibility, subject to a fee assessment during the enrolment process.

**19+** Advanced Learner Loan   **N** No Loans Available   **SC** St Helens Town Centre Campus

### Stephanie - Level 5 CIPD Associate Diploma in People Management

“ Whilst looking for a career change from management to HR, it was clear that a CIPD qualification was extremely credible amongst HR professionals. The evening classes at the College enabled me to fit my studies around work, and the option of one-to-one tutorials was a great support. I have since secured a HR role in the public sector and I am proud to have already achieved two promotions! ”



## FREE\* Rail Engineering Track Maintenance Course

Gain the qualifications, skills and practical experience to gain work as a rail track operative.

**Level 2 | Mon - Fri | 9.00am - 5.00pm | 8 Weeks**

**Start Dates: 27/11/2023 | 12/02/2024 | 22/04/2024 | 10/06/2024**

On completion of the course, students will be sponsored by a reputable rail employer, who may offer you employment.

\*This course may be free dependent on your personal circumstances and eligibility, subject to a fee assessment during the enrolment process.

Interested? Find out more: [www.sthelens.ac.uk/rail-engineering](http://www.sthelens.ac.uk/rail-engineering)



# Free Distance Learning Courses

## Study when and where you want!

Unlock your career progression, secure a new job role or simply deepen your knowledge of a particular subject area.

You will learn at your own pace with a flexible, online distance learning course and achieve a recognised qualification on completion.

Choose from 30 different courses, across areas including:

- Business and Leadership
- Counselling and Mental Health
- Children's Health and Wellbeing
- Health and Social Care



[www.sthelens.ac.uk/distance-learning](http://www.sthelens.ac.uk/distance-learning)

Students also have access to our campus libraries including our quiet study spaces and computer suites.

### Mark - Level 2 Certificate in Counselling Skills

“As part of my role at the College, I provide potential students with information, advice and guidance about our range of courses and have always been particularly interested in counselling. The flexibility of studying online meant I was able to fit learning around my job and complete assessments when I had the time, knowing I was fully supported by experienced staff.”

Mark is also the College's Distance Learning Coordinator!





# Advance Your Career With An Apprenticeship!

We offer apprenticeships from level 2 through to level 7 across a wide range of industries.

- Animal Care • Accounting
- Business • Computing and IT
- Construction • Dental Nursing
- Early Years and Teaching • Engineering
- Health and Social Care • Management
- Motor Vehicle and HGV • Science

## Benefits of an apprenticeship:

- ✓ No learning costs, debt or student finance.
- ✓ Achieve a nationally recognised qualification.
- ✓ Receive employee benefits such as a pension and annual leave.

Download our **Adult Apprenticeship Guide**  
for more information!  
[www.sthelens.ac.uk/adult-apprentice](http://www.sthelens.ac.uk/adult-apprentice)

## George - Level 3 Plumbing and Domestic Heating Technician Apprenticeship

“ An apprenticeship is the perfect route for me as I am able to learn in a more practical way whilst earning a wage. My apprenticeship has built my confidence in my ability to learn new skills and I would love to have my own plumbing and heating business one day and offer someone the same opportunity that I had to become an apprentice. ”



## Are you an employer?

### Train or upskill your workforce with apprenticeships!

We can provide a number of services at **no cost**, including:

- Dedicated account management
- Thorough training needs analysis
- Free recruitment and vacancy matching service
- Guidance on funding and the Digital Apprenticeship Service
- Support and advice on levy and grants

### We also offer more than just apprenticeships:

- Bespoke Training
- Distance Learning
- Professional Qualifications (CMI / CIPD / AAT / HNC / HND)



Download our  
Employer Guide!



# Green Energy Skills Centre



[www.sthelens.ac.uk/greenenergy](http://www.sthelens.ac.uk/greenenergy)

Our new £500k Green Energy Skills Centre based in St Helens is a specialist training centre, focused on skills development and knowledge of green home energy technology including air and ground source heat pumps.

**We have courses starting from January 2024:**

- Level 3 Award in Electric Vehicle Charging Installations - £750
- Domestic Hot Water Storage Systems (Unvented Hot Water) - £200

**NEW: Air Source Heat Pump Installation Training Packs**

## TRAINING PACK 1:

**Duration:** 5 Days **Cost:** £600\*

- Water Regulations and Byelaws (pre-requisite of below qualification)
- Level 3 Air Source Heat Pumps
- Heating Systems Design (1 day)

\*If eligible, you may benefit from a £500 Heat Training Scheme voucher, which means all you need to pay is £100.

## TRAINING PACK 2:

**Duration:** 10 Days **Cost:** Free\*\*

- Water Regulations and Byelaws (pre-requisite of below qualification)
- Level 3 Air Source Heat Pumps
- Low Temperature Hot Water Heating Systems
- Part L - Energy Efficiency

\*\*Free for self-employed and unemployed, £60 if working for an employer with up to 250 employees or £180 if working for an employer with over 250 employees. You must also be a resident of the Liverpool City Region or the company address must be within the Liverpool City Region.

**Alternatively, each of the above courses can be studied individually if you have the required entry requirements. More information can be provided upon enquiry.**



# ▶ Early Years, Teaching and Health



Course Title	Start Date	Day(s)	Time(s)	Duration	Fee	Loans Available	Campus
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## Early Years and Teaching Assistants

Level 2 Certificate in Supporting Teaching and Learning (Work-based)	Flexible	Flexible	Flexible	1 yr	£633*	N	-
Level 3 Diploma in Supporting Teaching and Learning (Work-based)	Flexible	Flexible	Flexible	1 yr	£2,225*	19+	-
Level 3 Diploma for the Early Years Workforce (Early Years Educator) (Work-based)	Flexible	Flexible	Flexible	2 yrs	£2,882*	19+	-
Level 4 Certificate for the Early Years Advanced Practitioner (Work-based)	Flexible	Flexible	Flexible	1 yr	£811	19+	-
Level 4 Certificate for the Advanced Practitioner in Schools and Colleges (Work-based)	Flexible	Flexible	Flexible	1 yr	£811	19+	-

## Teaching in FE Settings, Assessment and Quality Assurance

Level 3 Certificate in Assessing Vocational Achievement (CAVA)	Flexible	Flexible	Flexible	1 yr	£811*	N	-
Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice	Flexible	Flexible	Flexible	1 yr	£727	N	-

## Health and Social Care

Level 2 Diploma in Care (Work-based)	Flexible	Flexible	Flexible	1 yr	£994*	N	-
Level 3 Diploma in Adult Care (Work-based)	Flexible	Flexible	Flexible	1 yr	£2,882*	19+	-
Level 5 Diploma in Leadership and Management for Adult Care (Work-based)	Flexible	Flexible	Flexible	1 yr	£4,670	19+	-
Level 5 Diploma in Leadership and Management for Residential Childcare (Work-based)	Flexible	Flexible	Flexible	2 yrs	£2,882	19+	-
Level 5 Diploma in Leadership for Health and Social Care and Children and Young People's Services (Work-based)	Flexible	Flexible	Flexible	2 yrs	£2,882	19+	-

Our work-based courses are delivered and assessed in the workplace. You will need to be in paid employment or have a volunteer placement within a workplace that is appropriate for your chosen course.

\*This course may be free dependent on your personal circumstances and eligibility, subject to a fee assessment during the enrolment process.

**19+** Advanced Learner Loan **N** No Loans Available

Enrol at **SC** St Helens Town Centre Campus or **KC** Knowsley Main Campus

# WorkWorld

Adult & Community Learning



## Our courses cover:

- Personal Development
- Mental Health and Wellbeing
- Digital and IT Skills
- Preparation for Work

**WorkWorld offers FREE\* short courses to help build your confidence or support you into work or on to further learning.**

Our flexible courses have start dates throughout the year and can be delivered at a number of our campuses in Knowsley, Kirkby and St Helens.

We also work with big employers such as John Lewis, Adecco, Livv Housing Group and the Department for Work and Pensions, to deliver employability and industry-based courses, which guarantee students an interview on completion!

**Scan the QR Code to find out more >**



## James

Preparing for Work in  
Customer Services Course

“ I decided to study Preparing for Work in Customer Service to improve my chances of finding a career in this sector. The classroom was a fun and friendly environment and our tutor was very supportive, providing great tasks and activities to make the learning diverse and enjoyable.

At the end of the course, WorkWorld arranged for Serco to interview the class for their customer service vacancies. I was successful in securing employment, and have been able to implement the skills I learnt during the course in my job role. ”

\*Courses may be free dependent on your personal circumstances and eligibility, subject to a fee assessment during the enrolment process.

Enrol at  St Helens Town Centre Campus or  Knowsley Main Campus

# Short Courses

Learn a new skill or start a new hobby!

## Floristry



Course Title	Start Date	Day(s)	Time(s)	Duration	Fee	Loans Available	Campus
Christmas Holly Workshop	27/11/2023	Mon or Tues	6.00pm - 9.00pm	1 day	£40	N	SC
Christmas Holly Workshop	28/11/2023	Tues	6.00pm - 9.00pm	1 day	£40	N	KC
Bespoke Christmas Arrangements	04/12/2023	Mon or Tues	6.00pm - 9.00pm	1 day	£40	N	SC
Bespoke Christmas Arrangements	05/12/2023	Tues	6.00pm - 9.00pm	1 day	£40	N	KC
Christmas Table Centres	11/12/2023	Mon or Tues	6.00pm - 9.00pm	1 day	£40	N	SC
Christmas Table Centres	12/12/2023	Tues	6.00pm - 9.00pm	1 day	£40	N	KC
Level 2 Certificate in Floristry	22/01/2024	Mon or Tues	6.00pm - 9.00pm	1 yr	£633*	N	SC

\*This course may be free dependent on your personal circumstances and eligibility, subject to a fee assessment during the enrolment process.

**N** No Loans Available   Enrol at **SC** St Helens Town Centre Campus   **KC** Knowsley Main Campus

## Dog Grooming



Course Title	Start Date	Day(s)	Time(s)	Duration	Fee	Loans Available	Campus
Preliminary Dog Grooming	06/12/2023	Weds	1.30pm - 4.30pm	11 wks	£650	N	ST
Preliminary Dog Grooming (Fast Track)	08/01/2024	Mon	9.30am - 4.30pm	6 wks	£650	N	ST
Preliminary Dog Grooming	20/03/2024	Weds	6.00pm - 9.00pm	11 wks	£650	N	ST
Preliminary Dog Grooming	21/03/2024	Thur	9.30am - 12.30pm	11 wks	£650	N	ST

Book and pay online at [sales.sthelens.ac.uk](https://sales.sthelens.ac.uk)

**N** No Loans Available

**DISCLAIMER** - Course/tuition fees advertised reflect the total cost. This excludes fees where 'per year' is stipulated. Additional course costs including, for example, exam and/or membership fees, may also apply. These course listings were accurate and correct at the time of publication in October 2023. However, slight variations may occur. St Helens College and Knowsley Community College reserves the right to amend, withdraw and add courses in the future. This guide cannot be considered contractual and advertised prices are subject to change.

# Colours Cookery School



Course Title	Start Date	Day(s)	Time(s)	Duration	Fee	Loans Available	Campus
A Taste of China	09/01/2024	Tues	6.00pm - 9.00pm	4 wks	£40*	N	SC
Delicious Desserts	11/01/2024	Thur	6.00pm - 9.00pm	4 wks	£40*	N	SC
Wine Tasting Masterclass	16/01/2024	Tues	7.00pm - 9.00pm	4 wks	£140	N	SC
Curries of the World	06/02/2024	Tues	6.00pm - 9.00pm	1 wk	£40*	N	SC
Successful Sauces	08/02/2024	Thur	6.00pm - 9.00pm	1 wk	£40*	N	SC
A Taste of the Med	20/02/2024	Tues	6.00pm - 9.00pm	4 wks	£40*	N	SC
English Wines	20/02/2024	Tues	7.00pm - 9.00pm	4 wks	£140	N	SC
A Taste of Italy	22/02/2024	Thur	6.00pm - 9.00pm	4 wks	£40*	N	SC
A Taste of Mexico	19/03/2024	Tues	6.00pm - 9.00pm	4 wks	£40*	N	SC
A Taste of Thailand	21/03/2024	Thur	6.00pm - 9.00pm	1 wk	£40*	N	SC
Cupcakes and Pastries	18/04/2024	Thur	6.00pm - 9.00pm	4 wks	£40*	N	SC
Flavours from the Earth - Veggie and Vegan Cookery	07/05/2024	Tues	6.00pm - 9.00pm	4 wks	£40*	N	SC
Spanish Delights	16/05/2024	Thur	6.00pm - 9.00pm	4 wks	£40*	N	SC
Artisan Bread Baking	11/06/2024	Tues	6.00pm - 9.00pm	2 wks	£40*	N	SC
Tasty Tapas Cookery Taster	20/06/2024	Thur	6.00pm - 9.00pm	1 wk	£40*	N	SC

\*This course may be free dependent on your personal circumstances and eligibility, subject to a fee assessment during the enrolment process.

**N** No Loans Available    Enrol at **SC** St Helens Town Centre Campus

## Howard

“ My wife was an incredible cook and when she passed away, I wanted to make delicious dishes, just like she did. I love Italian food, so I enrolled on to the Taste of Italy course. There was a great mix of people on the course and our tutor, Andy was brilliant. I have since completed the Taste of the Med and Flavours of the Earth courses! ”



Fully operational training salons, open to the public, and run by students and staff, which include hairdressing, barbering and beauty therapy salons, a nail bar, and a spray tanning room.



[www.sthelens.ac.uk/thelounge](http://www.sthelens.ac.uk/thelounge) | [www.knowsleycollege.ac.uk/hair-beauty-salon](http://www.knowsleycollege.ac.uk/hair-beauty-salon)

## ▶ Beauty and Hairdressing

Course Title	Start Date	Day(s)	Time(s)	Duration	Fee	Loans Available	Campus
Level 1 Award in Basic Makeup Treatments	Jan 2024	Weds	1.00pm - 3.00pm	12 wks	£75	N	SC
Level 1 Award in Basic Makeup Treatments	Jan 2024	Weds	9.30am - 11.30am	12 wks	£75	N	KC
Level 1 Award in Nail Treatments	Jan 2024	Weds	9.30am - 11.30am	15 wks	£362	N	SC
Level 1 Award in Nail Treatments	Jan 2024	Tues	9.30am - 11.30am	15 wks	£362	N	KC
Level 1 Award in Styling Women's Hair	Jan 2024	Fri	9.30am - 11.30am	12 wks	£75	N	SC
Level 1 Award in Styling Women's Hair	Jan 2024	Fri	1.00pm - 3.00pm	12 wks	£75	N	KC

**N** No Loans Available    Enrol at **SC** St Helens Town Centre Campus    **KC** Knowsley Main Campus



Prince's Trust

Improve your confidence, gain work experience and get back into education or employment with a **FREE**, 12-week employability and personal development programme.

**Starting:** 15/01/2024  
and 06/05/2024

**Time:** 9.30am - 4.00pm  
**Days:** Mon - Fri

Delivered by Merseyside Fire and Rescue, the programmes take place in various locations across Merseyside. For more information, please call **0151 296 6466** or email [youthengagementteam@merseyfire.gov.uk](mailto:youthengagementteam@merseyfire.gov.uk)



University Centre  
St Helens

# Study a degree in the heart of St Helens.

**Applications are open for September 2024!**

- Applied Science (Chemistry)
- Applied Microbiology
- Business Management
- Criminal Justice
- Early Years
- Engineering
- Exercise, Health and Fitness
- Fine Art Painting
- Game Art
- Graphic Design
- Media Production
- Teacher Training
- Theatre and Performance
- Tourism and Hospitality Management



Scan the QR code to explore our degrees and student experience.



## Year 10 & 11 Open Events 2024



St Helens College



**Wednesday**  
**31<sup>st</sup> January**  
5pm-7pm

**Wednesday**  
**13<sup>th</sup> March**  
5pm-7pm

**Monday**  
**29<sup>th</sup> January**  
5pm-7pm

**Monday**  
**11<sup>th</sup> March**  
5pm-7pm



Scan the QR codes to find out which campus you need to visit and register your attendance!

