

## STAFF WHO CAN HELP AND ADVISE

**Anne Ignatius** – Learner Support Manager – 01744 623260

**Shelagh Marchetto** and **Carol Whittle** – Learner Support Tutors – 01744 623263

**Paul Whitehead** – Careers Adviser – 01744 623236

**Kieron Potter** – Student Finance Manager – 01744 623238

## COLLEGE GROUPS THAT CAN HELP AND ADVISE

**Equality and Diversity Committee**  
**Chair: John Hays**

*This document is available in alternative formats on request.*



*All documents mentioned inside are available from Customer Relations.*

# DISABILITY STATEMENT

The Governors and staff of the College take their duties under the Equality Act 2010 very seriously. They will ensure that all reasonable adjustments are made to ensure that disabled people are treated fairly and that they are not placed at any disadvantage.

This leaflet explains some of the support services that are available to help all students, particularly those students with learning difficulties and/or disabilities.

**If you think we can help you, please contact the relevant member of staff.**



St Helens College



## St Helens College – Mission Statement

### “Delivering excellent education and skills for life and work”

The College recognises the wide range of needs and experiences of all its stakeholders.

The College will:

- \* Promote equality of opportunity among our clients and employees and promote parity of esteem between all students and programmes
- \* Take positive steps to eliminate discrimination and be aware of the effects of past discrimination
- \* Take positive steps to continually improve access primarily for people with disabilities
- \* Adapt inclusive learning at every opportunity and match learning goals, learning style, learning environment and curriculum with individual students
- \* Comply with the requirements of the Equality Act 2010.

## ADMISSION ARRANGEMENTS

Advice and support will be available to all potential students prior to enrolment and throughout their programme. The College will identify individual learning needs on the application form, at interview, through the enrolment process and throughout the programme. Any student who identifies themselves or is identified as having a learning difficulty or disability will have the opportunity to discuss their needs.

## TEACHING AND LEARNING

A broad range of teaching and learning strategies are tailored to meet the needs of individuals and the concept of inclusiveness is embraced.

The College aims to:

- \* Ensure that the content of programme and teaching styles meet the needs of individual students and facilitates personalised learning
- \* Provide a continuing programme of staff development to ensure the provision of high levels of support for those students with learning difficulties and or disabilities.

## EXAMINATIONS ARRANGEMENTS

Arrangements can be made with examining boards to give appropriate and adequate support and dispensation to meet the needs of individual students. Examples of special arrangements include extra time and support assistance.

## PHYSICAL ACCESS

The College is accessible to students with a disability. The College regularly reviews the accessibility of its estates to disabled students through the Accommodation and Access Development Group. Reservation of disabled car parking is available to disabled students through the College’s Human Resources Department.

## TRANSPORT



Students who are not able to travel from home to College independently may be able to apply for transport support from their Local Authority. Financial support towards the cost of travel may be available to, subject to eligibility, from the College’s Learner Support Funds.

## DIETARY NEEDS

Catering facilities across College can satisfy most needs. Students can discuss their individual dietary requirements and all efforts will be made to provide the required service.

## COMPLIMENTS AND COMPLAINTS

The College listens to all our students and students are asked to contribute to this by bringing to our attention any potential discrimination against people with disabilities and make suggestions for improvements. Likewise if there is something that the College does well, please also bring this to our attention. If you wish to do this, use the College’s Compliments and Complaints procedure – forms are available from the College’s reception.

## OTHER RELEVANT FACILITIES AND SUPPORT

Through Customer Relations the following support is available to all students:

- \* Financial advice regarding studying
- \* Careers Adviser to provide guidance and information on the range of programmes available to students and next step opportunities
- \* Confidential Counselling Service.