

# Nursery Childcare Policy - Parental Participation

**Relating to:** Nursery

**Document reference:** SHCPoINur18

**Document owner:** Nursery Manager

**Date of approval:** 25 January 2024

**Date of next review:** 25 January 2025

## **Nursery Childcare Policy – Parental Participation**

This Policy outlines the College’s approach to working with parents as partners in providing quality care for their child

### **Policy Statement**

It is the policy of the Childcare Facility to ensure that parents/carers can participate in the policy, planning and delivery of services to their children, we will endeavour to:

- Ensure that parents/carers are informed about the policies, procedures, and guidelines of the Childcare Facility
- Ensure that parents/carers can review their child’s progress on a regular basis with staff
- Hold an open week with parents/carers annually to go in line with the summary sheets, and discuss their child’s development in line with the current statutory framework
- Ensure that parents/carers can work with their children alongside key staff and to encourage parental involvement in the curriculum and events by becoming involved with Class Dojo & our Facebook group.
- Ensure that parents/carers have the opportunity as and when required to meet with key staff to discuss relevant issues and concerns
- All parents/carers will be invited to attend the Childcare Facility at any time. The Nursery has an ‘open door’ policy

### **Scope of the Policy**

This policy applies to all staff, parents, and children of the Childcare Facility.

### **Associated Policies**

- Safeguarding
- Equality & Diversity
- Health & Safety
- Special Educational Needs
- Managing Children’s Behaviour
- Medications & Ill Health
- Visits & Outings
- Communication
- Record Keeping & Confidentiality
- Intimate Care
- Key Person & Settling In
- Working In Partnership with other Agencies
- Transition

- Dummies
- Data Protection & Sharing of Information
- Nappy Changing
- Admissions & Registration
- Food & Snacks
- Code of Conduct for Parents, Guardians, Visitors & Contractors
- Maintaining Children's Safety & Security on the Premises
- Induction of Staff & Students
- Emergency Lockdown
- Whistleblowing
- Supervision
- Staff Behaviour
- Internet Use
- Education & Curriculum
- Biting

### **Access to the Policy**

This policy will be issued to all childcare practitioners and made available to the users of the Childcare Facility. A copy of all policies & procedures will be kept in the Managers office and in the reception area for parents/carers to access.

### **Post-Holder to Contact**

Director of Student Services.