

# Nursery Childcare Policy - Working in Partnership with Other Agencies

**Relating to:** Safeguarding

**Document reference:** SHCPoINur26

**Document owner:** Nursery Manager

**Date of approval:** 25 January 2024

**Date of next review:** 25 January 2025

## **Policy Statement**

We work in partnership with local and national agencies to promote the well-being of all children.

## **Aims**

- Procedures are in place for sharing of information about children and families with other agencies. These are set out in the Sharing of Information Policy, Safeguarding and Child Protection Policy and Special Educational Needs Policy.
- When working in partnership with staff from other agencies, we welcome individuals into the setting and their professional roles are respected.
- Staff from other agencies do not have unsupervised access to the child they are visiting, and do not have access to any other child during their visit.
- Any reports received from other professionals regarding children will be stored securely in the office and a copy given to the child's parent.

If there is a disagreement with a decision or response from any agency regarding a child's development, and initial attempts to resolve the problem has failed, staff will then further discuss the matter with the Manager/SENCO. If concern continues, the Manager will have further discussions to seek advice from the Early Years Inclusion

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and if required, the Escalation policy will be followed.

## **Scope of the Policy**

This policy applies to all parents, children, and staff in of the Childcare Facility

## **Associated Policies**

- Safeguarding & Child Protection
- Equality & Inclusion
- Managing Children's Behaviour
- Health & Safety

- Special Educational Needs
- Communication
- Parental Participation
- Record Keeping & Confidentially
- Induction of Staff & Students
- Medications & Ill Health
- Data Protection & Sharing of Information
- Code of Conduct for Parents, Guardians, Visitors & Contractors
- Key Person & Settling In
- Admissions & Registration
- Intimate Care
- Transition
- Dummies
- Supervision
- Staff Behaviour
- Education & Curriculum
- Biting

### **Access to the Policy**

This policy will be issued to all Childcare Practitioners and made available to the users of the Childcare Facility. A copy of all policies & procedures will be kept in the Managers office and in the reception area for parents/carers to access.

### **Post-Holder to Contact**

Director of Student Services.